



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

MONDAY, AUGUST 11, 2014, 6:00-10:30 P.M.

NORTH CAMPUS — TCA ROOM 2213/2214 (SECONDARY)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Presentation/Question Time

- I. Call to Order (6:00 p.m.)
 - Dr. Leland called the meeting to order at 6:09 pm.

- II. Pledge of Allegiance / Roll Call 5 min
 - The following Board members were present: Mr. Carter, Mr. Dubois (joining), Dr. Harrington, Mr. LaValley (joining), Dr. Leland (leaving), Mr. Palmer (leaving), Mr. Ramsdell (on the phone), and Dr. Woody.

- III. Approval of Agenda 5 min
 - Motion: Dr. Leland moved to approve the agenda with the following amendment and was 2nd by Mr. Carter:
 - Quarterly FAC report moved to September.
 - Discussion: None
 - Vote: By unanimous voice vote the Board approved the agenda.

- IV. Board Agreement Signing 5 min
 - Motion: None
 - Discussion Topics:
 - Based upon the Charter, is the Board required to sign Board Agreement? Will check with legal council.
 - Until hearing different, all the Board signed the Board Agreement.
 - Board agreement stresses how to govern and behave as Board members in a professional and collegiate manner to serve the TCA community.
 - Vote: None

- V. Board of Director Positions Officer Selections (Chair, Vice-Chair, Treasurer, Secretary) 15 min
 - Board Chair Nominations:
 - Harrington nominated Ramsdell (Ramsdell, respectfully declined at this time)
 - LaValley nominated Woody (Woody accepted)
 - Dubois nominated Carter (Carter accepted)
 - No further nominations.
 - Vote: By paper ballot, the Board selected Dr. Woody as the Board Chair.
 - Dr. Woody was humbled and excited to become the Board Chair and is committed to serving the TCA community to the best of his ability.
 - Board Vice Chair Nominations:
 - Harrington nominated Ramsdell (Ramsdell, respectfully declined at this time)
 - Ramsdell nominated LaValley (LaValley accepted)
 - No further nominations.
 - Vote: N/R; The Board selected Mr. LaValley as the Vice-Chair.
 - Board Secretary Nominations:
 - Ramsdell nominated Carter (Carter accepted)
 - No further nominations.

- Vote: N/R; The Board selected Mr. Carter as the Secretary.
 - Board Treasurer Nominations:
 - Carter nominated Dubois (Dubois accepted)
 - Ramsdell nominated Harrington (Harrington, respectfully declined at this time)
 - No further nominations.
 - Vote: N/R; The Board selected Mr. Dubois as the Treasurer.
- VI. Farewell to Dr. Leland, Mr. Palmer 5 min
- Motion: none
 - Discussion Topics:
 - The Board said farewell to Dr. Leland and Mr. Palmer noting their passion to serve the community, stepping up to lead in times of uncertainty, and providing a calming influence/sence of humor.
 - Vote: none
- VII. Comments from the Audience (Audience members have 5 minutes to address the Board) 10 min
 (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)
- Mr. Dave May thanked Dr. Sojourner and Mr. Collins for the improvement made with respect to ADA improvements made to the various campuses. The improvements will not only benefit himself, but other people with disabilities.
 - The Board took a break from 6:30 to 6:40 pm.
- VIII. Celebrating TCA (Titan of the Year Chairs) 5 min
- Mrs. Harris congratulated Don Stump as the Titan of the Year (TOTY) and all of the school TOTY finalists.
 - Becky VanVleet from the Cottage School Program.
 - Vicki Sallie from East Elementary.
 - Heather Eggert from North Elementary.
 - Candus Muir from Jr. High
 - Candus Campos from High School.
 - Mary Perez from College Pathways.
 - Susan Stone from Administration.
 - Special thanks were given to Mrs. Dubois as the new chair of the TOTY committee and Mrs. Hintze, Mrs. Sparr, Mrs. Harris, and Mrs. McIntyre for all of their coordination behind the scenes.
- IX. Executive Session 15 min
 Action: Board Chair
 Motion: to move into executive session
 Rationale: Pursuant to CRS 24-6-402 (4) (a)(f)
 (a) Discussions regarding buying or selling property (Scarborough Property)
 (f) Determine contract negotiations strategies (Bonds)
- Motion: Mr. LaValley moved to enter executive session for the purposes as stated and was 2nd by Dr. Harrington
 - Discussion Topics: none
 - Vote: By unanimous roll call vote the Board moved into executive session at 6:59 pm. (Mr. Carter; Aye, Mr. Dubois; Aye, Dr. Harrington; Aye, Mr. LaValley; Mr. Ramsdell; Aye, Dr. Woody, Aye)
 - The Board moved out of executive session at 7:26 pm.
- X. Board Development (Classically Oriented; 5 minute video) 10 min
 Action: Simpson, Galvin, Brown
- Motion: none
 - Discussion Topics:
 - 5 Values of Reading the Great Classics (Continuing discussion on the importance of a classical education)
 - Value of Forgotten Ideas
 - Value of Connecting Ideas
 - Value of Strangeness (Engage with thinkers who may not think the same way you do)
 - Value of Building Up Intellectual Muscle
 - Value of Better Judgement
- XI. Report of the President & Cabinet Spotlights 5 min /5 min
 Motion: to approve the report
 Rational: to review progress on President's Goals and highlight cabinet activities (HR, Ops, Academic Services, Finance, and Advancement).
- Motion: Dr. Harrington move to accept the President's report/approve the matters relating to personnel and was 2nd by Mr. LaValley.

- Note in the future place the “Matters relating to Personnel” back in the Consent Agenda
- Discussion Topics:
 - Dr. Sojourner highlighted the following topics:
 - D20 is happy with progress with ADA improvements
 - Emphasized the 7% average pay increase for teachers, \$350 returning bonus returning staff, and a 4.2% pay increase during the current year for non teaching staff
 - End of the year results for advancement topped at 49% parent participation
 - The optional flex class for Science Fair includes 59 (7th graders) and 36 (8th graders) who will all compete at the Pikes regional Science Fair, more than we have had in the past
 - Dr. Woody noted that Dr. Sojourners report contained the most current enrollment numbers
- Vote: By unanimous roll call vote, the board accepted/approved the report. (Mr. Carter; Aye, Mr. Dubois; Aye, Dr. Harrington; Aye, Mr. LaValley; Aye, Mr. Ramsdell; Aye, Dr. Woody, Aye)

XII. Consent Agenda 5 min

Board Directed items to be removed from Consent Agenda:
 Motion: to approve the Consent Agenda

- A. Minutes: June 9 (Swanson)
- B. Written Reports of the Executive Director and Cabinet
 - a. Finance (VanGambleare)
 - b. May Financials
 - c. June Financials
 - 2. Board Policy Review (Swanson)
 - a. Board Agreement
 - b. Board Meetings
 - d. Board Job Description
 - e. Budget Projections
 - 3. Charter Review (Collins: Final Signed Copy)

- Motion: Dr. Harrington moved to accept the agenda and was 2nd by Mr. Dubois.
- Discussion Topics:
 - Amend the agenda to remove the Board Agreement, Board Meetings, and Board Job Descriptions and add the September Board Meeting agenda as 1st reads with a vote in October.
- Vote: By unanimous roll call vote, the Board approved the amended Consent Agenda as listed above. (Mr. Carter; Aye, Mr. Dubois; Aye, Dr. Harrington; Aye, Mr. LaValley; Aye, Mr. Ramsdell; Aye, Dr. Woody, Aye)

XIII. Discussion Agenda Items

- A. Items removed from Consent Agenda
- B. Cabinet Level Reports

- 1. Grant of Authority (GAO) Review 5 min/5min
 - Action: VanGambleare
 - Motion: Information
 - Rationale: to review spending limits of staff members
 - Motion: none
 - Discussion Topics:
 - Consider this as a first read for vote in September
 - Authority to request legal council (Board or President (Principals))
 - Changes in GAO for Director of Academic Services, Director of Operation, and Director of Finance
 - Add GAO to FAC meeting agenda (Dr. Woody is a member of the FAC and will remain as a member)
 - Vote: none
- 2. Budget Projection Report (5 Year) 5 min/5 min
 - Action: VanGambleare
 - Motion: Information
 - Rationale: to review estimated budget projections for the next 5 years
 - Motion: none
 - Discussion Topics:
 - PPR increased more than budgeted (\$6617)
 - Increase in capital construction funds (won't know final number until after October count)
 - Marijuana tax is not bringing in as much as it was anticipated to bring in

- C. Board Committee Reports

- 1. Appointment of New TCA Board Member Process 10 min/10min
 - Action: Board Chair

Motion: Information

Rationale: To determine the next steps in replacing a vacant Board position

- Motion: none
- Discussion Topics:
 - Six people have accepted requests to apply as candidates for the Board (Mark Hyatt, Lon Hintze, Dave May, William Jennings, Shailagh Carpenter, and Chris Bender)
 - Send out application packages to the six applicants
 - Goal is to interview some or all at the September Board meeting
 - Add a Special Board meeting to the Board Calendar on August 20, 2014 from 7:00 to 9:00 pm to discuss the following:
 - Board Unity
 - Board Sub-committees
 - Board Candidate Nominations
- Vote: none

2. Board/President Goals Update 5 min/5 min

Action: Ramsdell

Motion: Vote

Rationale: to approve the goals of the President 2014-15

- Motion: Mr. Carter moved to approve the Presidents goals and was 2nd by Mr. Dubois
- Discussion Topics: none
- Vote: By unanimous roll call, the Board approved Dr. Sojourner's goals. (Mr. Carter; Aye, Mr. Dubois; Aye, Dr. Harrington; Aye, Mr. LaValley; Aye, Mr. Ramsdell; Aye, Dr. Woody, Aye)

3. FAC Report 5 min/5 min

Action: Woody

Motion: information

Rationale: to review recommendations presented by the FAC

- Motion: Dr. Woody moved to table the quarterly FAC report until September and was 2nd by Mr. Carter
- Discussion Topics:
 - Classification of endowment and control by the TCA Board
- By unanimous voice vote the quarterly FAC report was tabled.

4. Strategic Plan Action Steps 5 min/5 min

Action: Board Chair

Motion: Vote

Rationale: to approve next steps in completing the strategic plan

- Motion: Mr. Carter moved to return the strategic plan (working paper) to the TCA President in order to consolidate/develop a proposed draft of an operational strategic plan as a first read for the Board at the January 2015 Board meeting and was 2nd by Mr. Dubois.
- Discussion Topics:
 - Special attention should be given to the assessment and measurement tools used to determine how well TCA is living up to implementing TCA Core Values and meeting the requirements associated with our charter, bylaws, financial responsibilities, etc.
- Vote: By unanimous voice vote, the Board approved the motion.

5. Board Sub-Committee List Review 5 min/5 min

Action: Board Chair

Motion: Vote

Rationale: To review, update, and approve the current Board sub-committee list

- Moved to Special Board Meeting on August 20, 2014

- D. Board Communication 5 min

Board Communication Planned

Action: Carter

Rationale: to develop and approve of communication update to community

- New Board Officer Positions
- Farewell to Dr. Leland/Mr. Palmer
- Congratulations to Don Stump as Titan of the Year and finalists
- Record short meeting 6:09 to 8:30 pm

- E. Future Board Agenda Items

1. Student Fee Schedules-Feb 2015
2. Dr. Cameron Farewell-Sept 2014
3. Update Board Agreement-Sept 2014 (1st Read)

XIV. Adjournment (Approx. 10:00 p.m.)

- Motion: Dr. Harrington moved to adjourn the meeting at 8:30 pm and was 2nd by Mr. LaValley.

- Discussion Topics: none
- Vote: By unanimous voice vote the meeting as adjourned.

A handwritten signature in black ink, appearing to read "Chris Carter", with a long horizontal flourish extending to the right.

Chris Carter
Board Secretary

Date Approved by Board (September 8, 2014)